

# **LLANTYSILIO COMMUNITY COUNCIL**

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### **19/1 THE ROLE OF THE COMMUNITY COUNCIL**

The Llantysilio Community Council is an elected Statutory Local Government Authority, which represents the residents of Llantysilio. The Council meet on the first Monday of each month, apart from the months of January and August. If the first Monday of the month falls on a Bank Holiday the Council meet on the Monday following. Additional meetings are convened as required.

Members are encouraged to bring forward new projects for consideration by the Council at any time.

The annually elected Chairman chairs all Meetings of the Council.

The Chairman and Vice Chairman sit as and when necessary to deal with emergencies and staff matters. A report to be given to the full Council.

### **19/2 THE CLERK**

The Clerk is employed by the Council and is both the 'Proper Officer' of the Council and the 'Responsible Financial Officer'. These positions are requirements of the Local Government Act 1972. The Clerk is contracted to work a 7-hour week and is paid as recommended by the National Association of Local Councils and the Society of Local Council Clerks.

### **19/3 ELECTION OF CHAIRMAN**

The Council, from among the Councillors, shall elect the Chairman annually. The election of the Chairman shall be the first business transacted at the Annual Meeting of the Council. The Chairman shall, unless he/she resign or becomes disqualified, continue in office until his/her successor becomes entitled to act as Chairman. The Council shall pay the Chairman, for the purpose of enabling him/her to meet the expenses of his/her office, such an allowance, as the Council think reasonable.

It is the policy of Llantysilio Community Council that no councillor shall be elected to the office of chairman for more than four years, unless the Council agree to an extension of this rule at the May Meeting

## **19/4 VICE CHAIRMAN**

The Council may, at the Annual Meeting, if it so desires, appoint a Vice-Chairman.

The Vice-Chairman shall, unless he resign or becomes disqualified, continue in office until immediately after the election of the Chairman at the next Annual Meeting of the Council. Anything authorised or required to be done before the Chairman may be done by, to or before the Vice-Chairman.

## **19/5 GRANTS AND DONATIONS**

### Grants

The Council is able to apply for grant funding towards projects. This has worked very successfully with grant funding being obtained, in past years for a number of projects including; the enhancement of the cemetery, planting of six flowering cherry trees, eight seats situated around the community, six notice boards, the revamping of the Chain Bridge and the winding shed and tramway.

### Donations

*It is the policy of the Council that any monies donated by the Council should be to local organisations or organisation which serve the local community. All other applications for donations to be disregarded.*

## **19/6 EDUCATION**

### Ysgol Dinas Brân

The Council does not have any legal right to a representative on the Governing Body of Ysgol Dinas Brân. There is, however, a County Council representative who can keep the Council informed of any relevant matters concerning the school.

## **19/7 WELSH LANGUAGE**

*It is the policy of the Council to support the growth of the Welsh language in Llantysilio. It is also the policy of the Council to promote the use of the Welsh language on name signs, notices and directional signs.*

## **19/8 PLANNING**

It is the role of the Council to view and comment on all planning applications.

*It is the policy of the Council to ensure that all relevant planning applications are in keeping with the locality.*

*It is the policy of the Council that the Clerk, Chairman or Vice-chairman obtain the views of all members of the Council regarding any planning application which come to the Council but can not, for any reason, be put to the Ordinary Meeting of the Council.*

**19/9 CEMETERY**

*It is the policy of the Council that only residents of the Council's area; family members of residents; people with past connections to the locality or connections to those already interred be allowed interment in the cemetery.*

The Clerk oversees the running of the cemetery on the Council's behalf. This includes liaising with undertakers, family members of those to be interred and contractors. The Clerk is responsible for all the documentation and monies involved in the running of the cemetery.

**19/10 CONTRACTS**

The Clerk shall obtain 3 quotations with priced descriptions of the proposed supply where the value is above £500. The Council shall not be obliged to accept the lowest or any tender , quote or estimate.

**Passed by resolution of the Council Minute No.....**

Signed by:

Chairman: .....

Clerk: .....

Date: .....

**(Text not underlined or in italics is a statutory requirement and can not be changed or amended in any way).**